

# Swords Tennis Club

## Privacy Notice to members both adult & junior (and their parents/guardians)

By becoming a member of and participating in Swords Tennis Club, you acknowledge that your personal data shall be processed by Swords Tennis Club.

This Privacy Notice gives you some helpful information about who we are, what personal data we collect about you, why, who we share it with and why, how long we keep it, and your rights.

If you need more information, please see our Data Protection Policy available at Swords Tennis Club.

### 1. **Who we are:**

We are Swords Tennis Club.

Our address and contact details are Swords Tennis Club, Swords Castle Grounds, Townparks, Swords, Co. Dublin.

We provide tennis coaching and playing courts.

### 2. **The information we collect about you**

When you are a member of Swords Tennis Club, we collect and use your personal data.

The personal data we collect can include information about your identity and contact details; images/photo; family details; admission/enrolment details; special educational needs; medical data; and attendance; information about health, safety and welfare; financial information (re fees); and other personal data.

Further details of the data we collect about you can be found in our Data Protection Policy.

If you are under 18 years when you enrol, we collect the name, address, contact details and other information about your parents/guardians. If you are under 18 years, your parent/guardian is consulted and asked to give consent for certain things like taking your photograph, medical, health & safety issue if any.

### 3. **How we use your information and the legal basis**

We use your personal data for purposes including:

*Your application for enrolment;  
to care for your health and well-being;  
to care for our members and staff;  
to coordinate, evaluate, fund and organise coaching and social events;  
to comply with our legal obligations as a non profit organisation body;  
to process appeals, resolve disputes, and defend litigation etc.*

**4. Who we share your information with**

We share your personal data with third parties, our insurance providers and our communication provider, Komeer.co, please see Komeer.com for their privacy page for more information on how their store your data.

**5. We do not transfer your personal data to a third country or international organisation.**

**6. We do not engage in automated decision making/profiling.**

**7. How long we hold your data**

Data is stored for the length of your membership with Swords Tennis Club.

**8. You have the following statutory rights that can be exercised at any time:**

- (a) Right to complain to supervisory authority.
- (b) Right of access.
- (c) Right to rectification.
- (d) Right to be forgotten.
- (e) Right to restrict processing.
- (f) Right to data portability.
- (g) Right to object and automated decision making/profiling.

**9. Contact**

If you would like to discuss anything in this privacy notice, please contact us on 01 840 01 60 or via email: [swordstennisclub@gmail.com](mailto:swordstennisclub@gmail.com).